



## KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

January 26, 2023

Walter Davenport  
PO Box 596  
Ellensburg, WA 98926  
[davenwl@gmail.com](mailto:davenwl@gmail.com)

### **RE: Apostolic Faith United Conditional Use Permit Application (CU-22-00001) –Request for Additional Information – Application on Hold**

Dear Mr. Davenport,

On January 17, 2023, Community Development Services received the additional information requested for questions 11 and 12 of the Conditional Use Application. These items have been reviewed and deemed sufficient.

In June of 2022, CDS transmitted all comments received, including the requested information by Public Works to determine if a TIA would be required. These comments were not addressed and were included in the January 12, 2023 required information to be submitted prior to January 26, 2023. In conversations today, January 26, 2023, with Lynn Davenport as well as with the Public Works Department, the estimated traffic generation for peak hours has been submitted. Public Works is requiring a Traffic Analysis application. Public Works has provided Lynn Davenport with a copy of the application for submittal. Community Development Services has reviewed this information and is allowing an extension to the due date as follows:

- **The Traffic Analysis application shall be submitted to Public Works by no later than Wednesday, February 1, 2023 at 5pm.**
- If Public Works determines that a Traffic Impact Analysis is required, CDS is requiring a Letter of Hire from a Licensed Engineer in the State of Washington no later than one week from the date the applicants are notified that a TIA is required. The Letter of Hire needs to include a reasonable timeline for completion of the TIA. This letter will need to be submitted to CDS.

Failure to submit the Traffic Analysis application by Wednesday, February 1, 2023 at 5pm will result in the application being void and immediate code enforcement action.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7539 or by e-mail at [kelly.bacon.cd@co.kittitas.wa.us](mailto:kelly.bacon.cd@co.kittitas.wa.us).

Sincerely,

Kelly Bacon  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926

cc: *Dan Carlson, Director of Community Development Services*  
*Toni Berkshire, Code Enforcement Officer*  
*Josh Fredrickson, Kittitas County Engineer*  
*Kelee Hodges, Environmental/Transportation Planner*

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